

Clubhouse Rental Fee Policy

-effective July 1 2019-

Policy Statement: As our community has matured and correspondingly our clubhouse has been expanded and has become an attractive venue to non-profit community organizations in greater Williamsburg (of which our residents are members), there has been the occasional request for FREE use of our facility, particularly when the mission is mostly philanthropic. In the same vein, residents are increasingly renting our facility for a group having no affiliation with Powhatan Secondary and whose membership may not include people who live in our community. The following policies and fee structures will apply to any use of the PCSA Clubhouse:

Part 1

<u>Nature of Function/Activity</u>	<u>Fee</u>	<u>Security Deposit</u>
PCSA sanctioned * community group as well as the business meetings of sub-associations	None	None
Social Activity sponsored by a defined Section of Powhatan Secondary (Cromwell Ridge, Powhatan Place, Waterford, Villages of Powhatan, etc.) provided that all PCSA members that Section are invitees	None	None

Function/Activity “fronted” by a resident of PCSA but in which one or more of the following conditions exist: The resident will not be a significant participant The resident will not be in attendance The resident will not accept full responsibility for the actions of the group	Not eligible to rent
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Part 2

Private party sponsored by a PCSA member primarily for the enjoyment of that member or his/her family or an exclusive group of PCSA members, but not open to all residents. Example: wedding, reunion, birthday party

Non-PCSA function at which the PCSA member certifies that he/she will be a significant Participant, will be in attendance, and accepts all responsibility for the actions of the group. Example: civic, business, commercial club or organization

Changes in the rental policy for the PCSA Clubhouse, effective July 1, 2019

Rental Hours:

Morning rental- 8am to 2pm

Evening rental- 4 pm to 10 pm (or 5 pm to 11 pm)

Should a rental overlap into the time between 2 to 4 p.m., the rental must be a full day rental event

Increase in Rental Fees:

- Weekday (Mon., Tues., Wed., & Thurs.)
\$70 fee for a morning or evening rental and \$100 for all day
- Weekend (Fri., Sat., & Sun.)
\$100 fee for a morning or evening rental and \$150 for all day

The PCSA Board of Directors makes the decision on which groups are PCSA sanctioned community groups, typically the Boy Scouts, Book Club, Girl Scouts, and Swim Team as examples.

The Security Deposit for all rentals will be refunded after receipt of certification from the renter/user that the facility clean-up checklist was followed and use did not cause or leave any damage.