

Powhatan Place Community Association, Inc.
Meeting of the Board of Directors
Powhatan Secondary Clubhouse
Charter House Lane
6:30 p.m. Tuesday, March 26, 2013

The meeting was called to order at 6:30 p.m. at the Powhatan Secondary Clubhouse on Tuesday, March 26, 2013.

Board members present: Larry Mounts, Glenn Rother, Lynda Webb and Mary Lorenzen.

Board Member absent: Steve Lind

Also present: Ed Robbins, Property Manager, Berkeley Property Management

A quorum was established.

Approval of Minutes – A motion was made to approve the minutes from the January 29, 2013 meeting of the Board of Directors. The motion was seconded and approved.

Treasurer's Report - Glenn Rother

The Financial Report as of February 28, 2013 was presented.

Association Manager's Report – Ed Robbins

- In process of getting bids for resealing, restriping and paving of community streets and pathway along News Road. Will forward to the HOA Board for review in May meeting.
- Metal collars for sign posts should be completed.
- Holes in curbing to secure gate at end of Lake Powhatan should be completed.
- Provided specifications and letter for driveway replacement to owners at 3736 Lake Powhatan. The driveway has been completed and complies with specifications.

Architectural Review Board – Lynda Webb

- No activity

Executive Session held Thursday, March 26, 2013 at 5:30 p.m.:

No issues were discussed that are not included in the Virginia laws for HOA Associations.

Unfinished Business:

- Property Manager in process of obtaining bids for resealing and restriping of community streets and resealing of pathway along News Road. Will have bids for review at May meeting.
- Finalize plans for screen repairs in community.

New Business:

- Larry Mounts submitted his resignation to the HOA Board.
 - Lynda Webb, HOA Vice President, will be acting HOA President until the elections at the HOA Annual Meeting in September, 2013.

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Board of Directors Meeting

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- The Board presented a gift to Larry with the Community's thanks for all his hard work.
- The Board requested the Nominating Committee to develop a list of residents that might be interested in the filling the Board vacancy until September, 2013.
- 2013 Power Usage Agreement between Lawrence Beamer and Powhatan Place
 - Property Manager will follow-up to verify that the agreed upon amount is paid to the HOA.

Motions Brought Before the Board:

No motions were brought before the Board.

Committee Reports:

- **Grounds Committee – Larry Mounts for Steve Lind**
 - Provided information on topics discussed with Michael from Virginia Lawn and Landscape at March meeting of the Grounds Committee.
 - Reviewed updated spreadsheet with expected dates for lawn care according to our contract.
- **Rules and Regulations – Louise Pearson (absent)**
 - A question was raised as to whether permission was needed from each resident regarding the publishing of their phone number in the Neighborhood Directory.
- **Neighborhood Watch – Louise Pearson (absent)**
 - No report.

Homeowner's Comments/Questions

- No questions/comments

Meeting adjourned at 7:15 p.m.

Submitted by Mary Lorenzen